

MES COLLEGE OF ENGINEERING KUTTIPPURAM**INVITATION FOR QUOTATIONS FOR COMPUTERS & ACCESSORIES**

Date: 11/11/2015

1. Quotation Reference No. : MESCE/networking/ 11 /2015
2. Last date for receipt of quotation : 21/11/2015
3. Quoted rates should be valid up to : 60 days
4. Address to which quotations are to be sent : The Principal, MES College of Engineering,
Thrikkanapuram P.O, Kuttippuram Malappuram
Kerala-679 573

Sub: INVITATION FOR QUOTATIONS FOR COMPUTERS & ACCESSORIES

1. You are invited to submit your most competitive quotation for the following goods:-

Items	Specifications	Qty (Nos.)	Delivery Period	Place of Delivery		
Server						
Intel Xeon	Intel Xeon E5 2620 V2v 24 dimm, 16 GB DDR3, 3*1 TB 6G SATA 7.2k HDD, 18.5' LCD monitor, keyboard, mouse etc.	01	2 Weeks	MES College of Engineering Kuttippuram.		
Desktop Computers						
Intel core i7 Brand Preferred: Lenovo E/M DELL Optiplex	Intel core i7 with 16gb DDR3, 500gb HDD, 18.5' LCD Monitor, Nvidia Quadro Fx 2GB Graphic card, DVD Drive, Keyboard, Optical Mouse etc	14				
Intel core i5 (Brand Preferred: Lenovo E/M DELL Optiplex)	Intel core i5 with 8gb DDR3, 500gb HDD, 18.5' LCD Monitor, DVD Drive, Keyboard, Optical Mouse etc	04				
Intel core i5 (Brand Preferred: Lenovo E/M DELL Optiplex)	Intel core i5 with 4gb DDR3, 500gb HDD, 18.5' LCD Monitor, DVD Drive, Keyboard, Optical Mouse etc	45				
Intel core i3 (Brand Preferred: Lenovo E/M DELL Optiplex)	Intel core i3 with 4gb DDR3, 500gb HDD, 18.5' LCD Monitor, DVD Drive, Keyboard, Optical Mouse etc	18				
Accessories						
A3 Laser Printer Brand Preferred: Canon	A3 Laser Printer	02				
External HDD	External HDD : 1 TB	01				
External DVD Writer	External DVD Writer	01				

2. Bid Price

- a. The contract shall be for the full quantity as described above.
- b. All duties, taxes, license fees, packing and forwarding charges (if any), and other levies payable until delivery at the destination shall be included in the price.
- c. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d. The prices should be quoted in Indian Rupees only
- e. Bidders may send the quotations in sealed covers with the quotation reference number and last date for receipt of quotations duly super scribed on the cover.
- f. Quotations shall contain the complete specifications and brand names wherever applicable.
- g. Prices quoted shall be for destination MES College of Engineering, Kuttippuram.
- h. In the case of any discrepancy between unit price and total, the unit price shall prevail.
- i. Quotations containing conditions like "subject to prior sale" may not be considered.
- j. Period within which the items can be supplied on placement of firm order should be clearly mentioned.

3. Each bidder shall submit only one quotation.

4. Validity of Quotation

a) Quotation shall remain valid for a period not less than 60 days after the deadline date specified-for submission

b) No interim communication on the status of quotations shall be entertained; bidders shall, however, provide additional details for evaluating the quotations if wanted.

5 Evaluation of Quotations

MESCE will evaluate and compare the quotations determined to be substantially responsive i.e. which are properly signed; and conform to the terms and conditions, and specifications.

The quotations would be evaluated for the entire items together

6. Award of contract

MESCE will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- a) Notwithstanding the above, MESCE reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- b) The bidder whose bid is accepted will be notified of the award of contract by MESCE prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

7. Payment will be based on the terms of MESCE

8. Warranty

- a. Normal commercial warranty/guarantee for 3 years shall be provided for the supplied goods.
- b. Bidder shall clearly indicate the arrangements for support and maintenance during the period for which the warranty/guarantee shall be in force.

9. Eligibility

- a. Any Manufacturer/Supplier/Dealer who has been declared ineligible by MESCE shall not be eligible to participate in this bid.
- b. Any fraudulent practices including concealing of facts at the time of submission of bid and there after shall lead to disqualification.

10. Liquidated Damages

If the bidder/supplier, after accepting the Purchase Order for supply of Goods/Services, fails to deliver any or all of the Goods or to perform Services within the period(s) specified in the Order, MESCE shall, without prejudice to its other remedies under the Rules of Purchase, proceed to cancel the order or agree to accept a delayed delivery on the condition of payment of liquidated damages by the bidder/supplier a sum equivalent to 0.50 % of the total cost as indicated in the Purchase Order (which will be deemed as *agreed price*) for each week or part thereof of delay until actual delivery or performance is completed and such penal charges shall be limited to a maximum of 5 % of the agreed price. Once the maximum is reached MESCE may proceed on its own to consider the termination/cancellation of the Order and may inform the bidder about the cancellation of the said purchase order

11. Performance Bank Guarantee.

5% of the complete Project cost shall remain under Bank Guarantee till the expiry of the warranty as Performance Warranty. The vendor shall furnish a performance Bank Guarantee equal to ten percent 5% of the total value of the contract within fourteen days of the receipt of Purchase order. In case of non adherence to the delivery schedule for all deliverables of the project and the implementation schedule, liquidated damages as given will be deducted from this amount. Bank guarantee will be valid till one and a half months after date of expiry of the warranty/ support service/maintenance period for performance and support service/maintenance obligation

12. Conditions for Payment


- a. No advance payment terms shall be admitted in the normal course; 100% payment will be made after the receipt of the items in good condition.
- b. Normally complete payment will be made within a period of one to three weeks from the date of installation and satisfactory working/date of completion of service if the documents are in order.
- c. Bidder shall arrange for testing and installation at own expenses if asked for at the time of delivery.
- d. All legal disputes shall be subject to the jurisdiction of the Courts of Law of Kerala State.

13. Deviation statement

Deviations if any from the specification mentioned by MESCE should be clearly indicated in a Deviation statement.

14. You are requested to provide your offer latest by 1500 hours on 21st November 2015

15. We look forward to receiving your quotations and thank you for your interest in this project


Principal
MES College of Engineering
Thrikkanapuram PO
Kuttippuram
Malappuram 679 573
Kerala

FORMAT OF THE QUOTATION *

Sl. No.	Description of Goods	Specifications	Qty.	Unit	Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words

Gross Total Cost : Rs.

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. (Amount in figures) (Rs. (Amount in words)) within the period specified in the invitation for quotations.

We also conform that the normal commercial warrantee/guarantee of months shall apply to the offered goods.

Signature of Supplier

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